

# Application for Membership

## WDMH Foundation Board of Directors



### 1. Instructions

- (a) To apply to be a member of the WDMH Foundation Board of Directors, please complete this form and submit it with a copy of your current resume or a brief biographical sketch.
- (b) Please submit your completed form and resume or biographical sketch by mail, fax, or e-mail.  
Mail: 566 Louise Street, Winchester, ON K0C2K0 Attention: Managing Director;  
email: [kcasselman@wdmh.on.ca](mailto:kcasselman@wdmh.on.ca);  
fax: 613-774-7202.
- (c) For more information about the application process, please contact Kristen Casselman at (613) 774-2422, extension 6169.

### 2. Applicant Contact Information

Surname:		First Name:	
Home Address:			
City:	Province:		Postal Code:
Home Phone Number:		Business Phone Number:	
E-mail Address:			
Preferred Method of Contact: Home Phone <input type="checkbox"/>		Business Phone <input type="checkbox"/>	E-mail <input type="checkbox"/>

### 3. Eligibility Criteria and Conditions of Appointment

- (a) Directors must be at least 18 years old.
- (b) Undischarged bankrupts are ineligible to serve as directors.
- (c) Directors must become a voting member in good standing of the Corporation (\$10 corporate membership fee)
- (d) A director is expected to commit to at least a three year term
- (e) Directors must fulfill the requirements and responsibilities of their position. To request a copy of the Roles and Responsibilities for Directors of the WDMH Foundation, please contact Kristen Casselman at 613-774-2422 x 6169 or at [kcasselman@wdmh.on.ca](mailto:kcasselman@wdmh.on.ca)
- (f) To request a copy of the WDMH Foundation Bylaws, please contact Kristen Casselman at 613-774-2422 x 6169 or at [kcasselman@wdmh.on.ca](mailto:kcasselman@wdmh.on.ca).

### 4. Conflict of Interest Disclosure Statement

Directors must avoid conflicts between their self-interest and their duty to the Foundation. In the space below, please identify any relationship with any organization that may create a conflict of interest, or the appearance of a conflict of interest, by virtue of being elected to the Board.

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**5. Knowledge, Skills, and Experience**

The Board seeks a complementary balance of knowledge, skills, and experience. Please indicate your areas of knowledge, skills, and experience by completing the skills matrix below. It is not expected that you possess knowledge, skill or experience in all the areas set out in the table. Please indicate only those areas that apply to you.

<b>Knowledge, Skills and Experience</b>	<b>Advanced = 3</b>	<b>Good = 2</b>	<b>Fair = 1</b>	<b>None = 0</b>
Board and Governance				
Fundraising				
Event Planning				
Networking				
Investing				
Accounting				
Business Management				
Legal				
Strategic Planning				
Public Relations & Communications				
Research				
Marketing				
Quality & Performance Management				
Database Management				
Policy and Procedure Writing				

**6. In a couple short sentences, please explain why you would like to join the WDMH Foundation Board of Directors.**

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**7. Declaration**

By submitting this application, I declare the following:

- (a) I meet the eligibility criteria and accept the conditions of appointment set out above;
- (b) I certify that the information in this application and in my resume or biographical sketch is true.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Thank you for your interest in supporting the WDMH Foundation.**