

**WDMH Board of Directors**  
Monday, May 29, 2023 @ 5:00 p.m.  
St. Clare's Anglican Church, Winchester

<b>Present:</b>	Cholly Boland, Bruce Millar, Maureen Taylor-Greenly, Bill Woods, Steve Densham, Eric Stevens, Michelle Perry, Michelle Blouin, James Pitruniak, Brenda Toonders
<b>Regrets:</b>	Tyson Roffey, Jennifer Milburn, Annik Blanchard, David Wattie, Renee Belhumeur
<b>Guests:</b>	Catherine O'Neill, Dr. V. Bhagirath, Tamara Williams, Andrea Jewell, Janie Desroches
<b>Resource:</b>	Amy Lafleche

No.	Item
<b>1.0</b>	<b>Call to Order</b> B. Millar called the meeting to order at 5:02 p.m.
<b>2.0</b>	<b>Declaration of Conflict of Interest</b> None.
<b>3.0</b>	<b>Agenda Check-In</b> The May 29, 2023, WDMH Board of Directors agenda was approved by consensus.
<b>4.0</b>	<b>Review of Minutes</b> <b>Moved by S. Densham, seconded by J. Pitruniak, that the February 21, 2023, WDMH Board of Directors minutes be approved as presented. All in favour.</b> <p style="text-align: right;"><u>Carried</u></p>
<b>5.0</b>	<b>Business Arising</b> B. Millar extended his appreciation to James Pitruniak for completing his tenth year on the WDMH Board of Directors. James is officially the longest standing WDMH Board member.  B. Millar welcomed Janie Desroches, as the new Vice-President of Clinical Service and Chief Nursing Executive at WDMH. Janie will officially begin on June 21, 2023.
<b>6.0</b>	<b>Board Education</b> Catherine O'Neill and Dr. Vikas Bhagirath provided an educational presentation on the WDMH Teaching Program. The slides were distributed in advance of the meeting. In summary the Board learned: <ul style="list-style-type: none"> <li>• WDMH partners with over 20 universities and colleges in Canada and hosts 15 different teaching programs.</li> <li>• WDMH hires a high percentage of students, and the teaching program is a great tool for recruitment.</li> <li>• In addition to nursing and medical residency, WDMH offers student placements in the following areas: Medical Radiation Technology, Food Services Management, Midwifery, Dietician, Lab Tech, Ward Clerk, Occupational Therapy, Physiotherapy, Pharmacy.</li> <li>• In 2022, WDMH hosted 95 nursing students in clinical groups and 35 students in consolidation.</li> <li>• WDMH nursing student numbers remained steady throughout the pandemic.</li> <li>• In 2022, WDMH hosted 26 medical students and 19 medical residents.</li> <li>• WDMH is a rural teaching site for the University of Ottawa residents.</li> </ul>

	<ul style="list-style-type: none"> <li>• The WDMH Family Medicine Residency Program started in 2011 with 2 residents. WDMH expects to grow the program to host a total of 15 residents by 2026.</li> <li>• Having students in all areas helps keep a constant stream of new and innovative ideas coming to WDMH, and help keeps information fresh for preceptors.</li> </ul>
<b>7.0</b>	<b>Patient Story</b> Deferred.
<b>8.0</b>	<b>Board Reports</b>
<b>8.1</b>	<p><b>Quality Committee Report</b> The May 2023 Quality Committee Report was received for information.</p> <p>The Committee received an educational presentation on the General Internal Medicine Rapid Assessment Clinical in the Emergency Department, an update on the volunteer pilot project in the Emergency Department, and a presentation on the WDMH Operating Room.</p> <p>M. Taylor-Greenly reported that workplace violence incidents are trending down, and that WDMH is looking for a way to measure staff satisfaction with regards to the resolution of workplace incidents.</p>
<b>8.2</b>	<p><b>Medical Advisory Committee Report</b> The Medical Advisory Committee Report was received for information.</p> <p>A workplan to address issues related to chart deficiencies is under discussion.</p> <p>Dr. Richard Aviv has stepped down as Chief of Radiology at The Ottawa Hospital and WDMH. Dr. Carole Dennie has stepped in as Interim Chief.</p>
<b>8.3</b>	<p><b>Professional Staff Appointments &amp; Reappointments</b></p> <p><b>Moved by B. Woods, seconded by E. Stevens, that the following new physician recruitments be approved. All in favour.</b></p> <p style="text-align: right;"><b><u>Carried</u></b></p> <p><b><u>New Physician Recruitment Credentialed Staff Appointments</u></b></p> <ul style="list-style-type: none"> <li>• Dr. Griffith Jones, Term without Admitting Privileges, Department of Obstetrics &amp; Gynecology for reading of Obstetrical Ultrasounds</li> <li>• Dr. Ameir Makar, Term without Admitting Privileges, Department of Surgery – Surgical Assist</li> <li>• Dr. Rosa Ramaekers, Term without Admitting Privileges, Department of Emergency Medicine</li> <li>• Dr. John Viau, Temporary without Admitting Privileges, Department of Emergency Medicine with Designated Clinical Supervisor, Dr Nicholas Schouela until June 30, 2023</li> </ul> <p><b><u>2023-2024 Professional Staff Reappointment</u></b> The 2023-2024 Professional Staff Reappointment List was received for review. <b>Moved by E. Stevens, seconded by M. Perry, that the Professional Staff Re-appointment list of privileges for re-appointment year June 1, 2023 to May 31, 2024 be approved as presented. All in favour.</b></p> <p style="text-align: right;"><b><u>Carried</u></b></p>

**Summary of Privileges to Conclude**

**Moved by E. Stevens, seconded by M. Perry that the board acknowledge the following staff privileges to conclude May 31, 2023. All in favour.**

**Carried**

- Dr. Rebecca Chase, Term with Admitting Privileges, Department of Family Medicine
- Dr. Janet Davis, Term without Admitting Privileges, Department of Internal Medicine – Nephrology
- Dr. Megan Delisle, Term with Admitting Privileges, Department of Surgery – General
- Dr. Michael D’Elia, Term with Admitting Privileges, Department of Surgery - General
- Dr. Aleena Fiorotto, Term with Admitting Privileges, Department of Family Medicine
- Dr. Margaret Ann Fraser, Term without Admitting Privileges, Department of Medical Imaging
- Dr. Reed Gillanders, Term with Admitting Privileges, Department of Family Medicine with Cross Appointment in Obstetrics
- Dr. Glenwood Goss, Regional Affiliate without Admitting Privileges, Department of Internal Medicine – Oncology
- Dr. Eric Henry, Term with Admitting Privileges, Department of Surgery – ENT
- Dr. Matthew Heseltine, Term with Admitting Privileges, Department of Family Medicine
- Dr. Jennifer Hughes-Large, Term with Admitting Privileges, Department of Family Medicine with Cross Appointment in Obstetrics
- Dr. Andrew Jacques, Term without Admitting Privileges Department of Emergency Medicine
- Dr. Ziad Jibri, Term without Admitting Privileges, Department of Medical Imaging
- Dr. Heather McIntyre, Active with Admitting Privileges, Department of Family Medicine
- Dr. Caitlin Moran, Term with Admitting Privileges, Department of Family Medicine
- Dr. Sandra Rainbow, Term without Admitting Privileges, Department of Emergency Medicine
- Dr. Carolina Rush, Term without Admitting Privileges, Department of Surgery Internal Medicine – Neurology
- Dr. Jacob Sussman, Term with Admitting Privileges, Department of Family Medicine
- Dr. Simon Pierre Trahan, Term with Admitting Privileges, Department of Family Medicine
- Dr. Simon Wells, Term without Admitting Privileges Department of Emergency Medicine
- Dr. Chidam Yegappan, Term without Admitting Privileges, Department of Anesthesia
- Dr. Achraf Zakaria, Term with Admitting Privileges, Department of Family Medicine

**Summary of Privileges to be Modified**

**Moved by B. Woods, seconded by E. Stevens, that the following staff re-appointment changes to privileges effective June 1, 2023, be approved. All in favour.**

**Carried**

- Dr. Aajab Abdulhussein, **from** Locum without Admitting Privileges, Department of Emergency Medicine **to** Term without Admitting Privileges, Department of Emergency Medicine
- Dr. Shelby Allison, **from** Locum with Admitting Privileges, Department of Family Medicine with Temporary Cross Appointment in Emergency Medicine **to** Associate with

Admitting Privileges, Department of Family Medicine with Temporary Cross Appointment in Emergency Medicine

- Dr. Sameer Apte **from** Locum with Admitting Privileges, Department of Surgery – General **to** Term with Admitting Privileges, Department of Surgery – General
- Dr. Megan Argue **from** Term with Admitting Privileges, Department of Family Medicine with cross appointment in Emergency Medicine **to** Term without Admitting Privileges, Department of Emergency Medicine
- Dr. Meaghan Brown, **from** Term with Admitting Privileges, Department of Family Medicine **to** Term without Admitting Privileges, Department of Surgery – Surgical Assist
- Dr. Ross Campbell, **from** Locum without Admitting Privileges, Department of Surgery – Surgical Assist **to** Term without Admitting Privileges, Department of Surgery – Surgical Assist
- Dr. Joel Cox, **from** Locum with Admitting Privileges, Department of Family Medicine **to** Term with Admitting Privileges, Department of Family Medicine
- Dr. Steven Gravelle **from** Locum without Admitting Privileges, Department of Emergency Medicine **to** Term without Admitting Privileges, Department of Emergency Medicine
- Dr. Jessica Huggan **from** Term with Admitting Privileges, Department of Internal Medicine with cross appointment in Family Medicine **to** Term with Admitting Privileges, Department of Internal Medicine
- Dr. Rupinder Johal **from** Temporary without Admitting Privileges in Emergency Medicine for ED Mentorship Program ending June **to** Term without Admitting Privileges, Department of Surgery - Surgical Assist with Temporary Cross Appointment in Emergency Medicine for ED Mentorship Program ending June 30, 2023
- Dr. Bassem Migally, **from** Locum without Admitting Privileges, Department of Anesthesia **to** Associate without Admitting Privileges, Department of Anesthesia
- Dr. Leigh Nickerson, **from** Locum without Admitting Privileges, Department of Anesthesia **to** Term without Admitting Privileges, Department of Anesthesia
- Dr. Amit Thatte, **From** Active without Admitting Privileges, Department of Anesthesia **to** Term without Admitting Privileges, Department of Anesthesia

#### **Summary of Privileges Modification in Midwifery**

MAC requested a review of the Midwifery privileges with intention to align with status of the physicians. Following this review, the following requests for changes have been submitted by the midwifery group.

**Moved by E. Stevens, seconded by S. Densham, that the following staff re-appointment changes to privileges effective June 1, 2023 be approved. All in favour.**

**Carried**

- Ms Karynne Boucher-Rimmer, **from** Locum Midwife with Admitting Privileges, Department of Obstetrics – Midwifery **to** Term Midwife with Admitting Privileges, Department of Obstetrics – Midwifery
- Ms Deya Gauvin **from** Locum Midwife with Admitting Privileges, Department of Obstetrics – Midwifery **to** Associate Midwife with Admitting Privileges, Department of Obstetrics – Midwifery
- Ms Sophie Gendron **from** Active Midwife with Admitting Privileges, Department of Obstetrics – Midwifery **to** Term Midwife with Admitting Privileges, Department of Obstetrics – Midwifery
- Ms Sylvie Gervais **from** Active Midwife with Admitting Privileges, Department of Obstetrics – Midwifery **to** Term Midwife with Admitting Privileges, Department of Obstetrics – Midwifery

	<ul style="list-style-type: none"> <li>• Ms Elizabeth Leblanc <b>from</b> Locum Midwife with Admitting Privileges, Department of Obstetrics – Midwifery <b>to</b> Associate Midwife with Admitting Privileges, Department of Obstetrics – Midwifery</li> <li>• Ms Nasly Perez-Cedeno <b>from</b> Locum Midwife with Admitting Privileges, Department of Obstetrics – Midwifery <b>to</b> Term Midwife with Admitting Privileges, Department of Obstetrics – Midwifery</li> <li>• Ms Kellyan Richards <b>from</b> Locum Midwife with Admitting Privileges, Department of Obstetrics – Midwifery <b>to</b> Term Midwife with Admitting Privileges, Department of Obstetrics – Midwifery</li> <li>• Ms Danielle Shewfelt <b>from</b> Locum Midwife with Admitting Privileges, Department of Obstetrics – Midwifery <b>to</b> Term Midwife with Admitting Privileges, Department of Obstetrics – Midwifery</li> </ul> <p><b><u>Summary of Recently Approved Professional Staff (since February 2023) for Re-appointment</u></b>  <b>Moved by B. Woods, seconded by E. Stevens, that the following new professional staff mentioned for initial Board approval on May 30, 2023, be approved. All in favour.</b>  <span style="float: right;"><b><u>Carried</u></b></span></p> <ul style="list-style-type: none"> <li>• Dr. Griffith Jones, Term without Admitting Privileges, Department of Obstetrics</li> <li>• Dr. Ameir Makar, Term without Admitting Privileges, Department of Surgery – Surgical Assist</li> <li>• Dr. Rosa Ramaekers, Term without Admitting Privileges, Department of Emergency Medicine</li> <li>• Dr. John Viau, Locum without Admitting Privileges, Department of Emergency Medicine with Designated Clinical Supervisor, Dr Nicholas Schouela until June 30, 2023</li> </ul>
8.4	<p><b>Medical Staff Organization Report</b>  Dr. Mary Naciuk has been re-elected as the president of the Medical Staff Organization.</p> <p>The current payment model for hospital on-call compensation is under review by the Ministry. WDMH physicians are concerned about updates to the program in fear that it will not be favourable for rural hospitals if a volume-funded model is chosen.</p>
9.0	<p><b>Finance Report</b></p>
9.1	<p><b>Audited Financial Statements to Mar 31/23</b>  Andrew Newman and Katrina Benke from KPMG LLP attended the meeting to present the 2022-2023 audited financial statements.</p> <p>Within the hospital sector there is a new standard called asset retirement obligation, and it relates to the cost of asbestos removal. WDMH has zero liability because in 2007 when renovations occurred WDMH removed all asbestos.</p> <p>Bill 124 reopener clause has contributed to the \$2.5 million deficit. It remains uncertain whether the Ministry of Health will directly fund this expense.</p> <p>KMPG added a clause to the report to indicate that WDMH will require sufficient and timely funding from the Ministry of Health to fulfil its obligations on a timely basis at a reasonable cost.</p>

		<p><b>Moved by B. Toonders, seconded by B. Woods, that the 2022-2023 audited financial statements be accepted for approval by the Corporate Members at the Annual General Meeting in June. All in favour.</b></p> <p style="text-align: right;"><b><u>Carried</u></b></p>
	<b>9.2</b>	<p><b>BPSAA Attestation of Compliance</b>  <b>Moved by B. Millar, seconded by S. Densham, that the 2022-2023 BPSAA Compliance Report be approved and publicly posted to the hospital’s website. All in favour.</b></p> <p style="text-align: right;"><b><u>Carried</u></b></p>
<b>10.0</b>	<b>Report of the CEO</b>	
	<b>10.1</b>	<p><b>Strategic Priorities Update</b>  WDMH is almost completely staffed, and almost all summer vacation requests have been approved (without overtime costs).</p> <p>Two-day off-site leadership training will be provided to WDMH and Dundas Manor leadership in the coming weeks.</p> <p>The WDMH Covid Operations Team will meet in a couple of weeks to review masking.</p> <p>Over the coming months WDMH will be working on an MRI proposal.</p>
	<b>10.2</b>	<p><b>Cybersecurity</b>  After a review by Deloitte and Touche, Ontario Health has confirmed that the cyber incident that occurred at WDMH in July 2022 was caused by The Ottawa Hospital.</p> <p>The recent cyber attack on the Cornwall Community Hospital did not impact their health records as Cerner, their electronic health record system, is hosted offsite. The attack is still impacting payroll and email.</p> <p>WDMH has taken down its TikTok account.</p>
	<b>10.3</b>	<p><b>Workplace Safety</b>  Workplace violence incidents are trending down, and that WDMH is looking for a way to measure staff satisfaction with regards to the resolution of workplace incidents.</p> <p>A new volunteer program has begun in the Emergency Department where retired nurses volunteer to sit with patients while they wait as a form of therapeutic communication. WDMH has received positive feedback from both patients and staff.</p>
	<b>10.4</b>	<p><b>Communications Plan</b>  The 2023-2024 WDMH Communications Plan was received for information. The Board reviewed the plan. There were no concerns or suggestions.</p>
<b>11.0</b>	<b>WDMH Foundation Report</b>	
	<p>The May 2023 Foundation Report was received for information. Overall, the Foundation is in good financial health. The WDMH Foundation Murder Mystery Gala is scheduled for this weekend.</p>	
<b>12.0</b>	<b>WDMH Auxiliary Report</b>	

	<p>Two students have been chosen to receive the WDMH Auxiliary Bursary of \$750.</p> <p>The volunteer luncheon is scheduled to be held on June 21<sup>st</sup>, at the Chesterville Legion.</p> <p>The Auxiliary is looking for pots from annuals for their plant bazaar scheduled in September.</p>
<b>13.0</b>	<p><b>Report of the RHI Board</b></p> <p>Dundas Manor is ready to break ground on the redevelopment project in late August or early September. The land severance for the new Dundas Manor is complete, we are just waiting on an HST number to finalize the sale.</p>
<b>14.0</b>	<p><b>Governance</b></p>
<b>14.1</b>	<p><b>Executive Committee Minutes</b></p> <p>The May 2023 Executive Committee minutes were received for information.</p>
<b>14.2</b>	<p><b>February Meeting Evaluation Results</b></p> <p>The February 2023 Board meeting evaluation results were positive.</p>
<b>14.3</b>	<p><b>Corporate Memberships</b></p> <p>The list of Corporate Member applications was received for review.</p> <p>In accordance with Article 2 of the Administrative Bylaws, those persons who make application for admission as a Corporate Member must meet the specified qualifications and be approved by a resolution of the board. A call for Corporate Memberships was placed in local newspapers and on the hospital's website for two consecutive weeks in March 2023. Board members received the list of Corporate Membership renewals and new applications prior to the meeting.</p> <p><b>Moved by B. Woods, seconded by B. Toonders, that the 2023-2024 Corporate Memberships be approved as presented. All in favour.</b></p> <p style="text-align: right;"><b><u>Carried</u></b></p>
<b>14.4</b>	<p><b>Slate of Directors for Re-Election</b></p> <ul style="list-style-type: none"> <li>• Bruce Millar: 3-year term to 2026</li> <li>• Michelle Perry: 3-year term to 2026</li> </ul> <p><b>Moved by J. Pitruniak, seconded by E. Stevens, that the above-mentioned Directors be recommended to the Corporate Members for re-election to the Board of Directors for the stated terms. All in favour.</b></p> <p style="text-align: right;"><b><u>Carried</u></b></p>
<b>14.5</b>	<p><b>Slate of New Directors</b></p> <ul style="list-style-type: none"> <li>• Andrea Jewell : 3-year term to end June 2026</li> <li>• Tamara Williams: 3-year term to end June 2026</li> </ul> <p><b>Moved by E. Stevens, seconded by M. Perry, that the above-mentioned be recommended to the Corporate Members for election to the Board of Directors for the stated terms. All in favour.</b></p>

<b>15.0</b>	<b>Communications &amp; PR Considerations</b>	<ul style="list-style-type: none"><li>• WDMH continues to be transparent with regards to its financial situation and is exploring all options to help balance the budget.</li><li>• WDMH has a great teaching program.</li><li>• Thank you to James Pitruniak for serving 10 consecutive years on the WDMH Board of Directors.</li></ul>
<b>16.0</b>	<b>Next Meeting</b>	<ul style="list-style-type: none"><li>• <b>Annual General Meeting</b> Tuesday, June 27, 2023 @ 6:00 p.m.</li><li>• <b>Special Meeting of the Board</b> Following the Annual General Meeting</li></ul>
<b>17.0</b>	<b>Adjournment</b>	B. Millar called the meeting to a close at 7:31 p.m.